



REQUEST FOR PROPOSALS WASTE MANAGEMENT SYSTEM

BACKGROUND/INTRODUCTION

At Standard Bank Plc we are committed reduce our environmental footprint and promote sustainability. We are looking for a reliable partner to design, implement and manage a tailored waste management solution that meets our specific needs.

We believe that a well-designed waste management system is crucial for minimizing waste, reducing costs and promoting a healthier environment for our employees, customers and the broader community. We are looking for a company that shares our commitment to sustainability and can provide a comprehensive solution that includes, waste separation, waste collection, recycling, composting and reducing waste.

If your company has experience in providing waste management services and is interested in partnering with us, please find the details of our requirements and the proposal submission below:

SCOPE OF WORK:

- Conduct a waste management audit across our Bank network (Head and Regional Office building, 27 branches/service centres across Malawi, ATM locations, and Teller implant stations) with the aim of creating a sustainable Waste Management System. The system should enable the Bank to track waste disposal (Cradle-to-Grave) and report on the waste management process i.e. reuse, recycle, and reduce. It should also include the ability to provide data on types of waste, volume, etc.
- The service provider shall provide scheduled and adhoc (for specific functions) waste management services to all points of representation (POR) of Standard Bank which shall include but not limited to:
 - Provide recycling bins
 - Handle the collection of waste from all our PORs
 - Handle climate smart disposal of the waste: reuse, recycle and reduce
 - Offer waste management training to staff and cleaning agents
 - Development of a Waste Information System to track the trend of the various streams of waste disposed and targets achieved for reduction of waste to landfill
 - Upskilling of the cleaning service providers staff in collection of general waste (recyclable and no recyclable) from offices and removal to the onsite waste sorting area for sorting i.e. recycle, reuse or non-recyclable, in preparation for removal from the service provider
 - Keep the records of all general waste that is weighed and shall share on a monthly basis with the bank this information
 - The service provider shall ensure that the business of the Bank is not adversely affected by the waste management services.
- The service provider shall handle all forms of waste e.g. E-Waste, solid waste etc aligned to the standards, policies and strategies set up by the Ministry of Environmental Affairs and Climate Change in Malawi.

SUBMISSION REQUIREMENTS:

- A proposal write-up
- Company Profile
- Company Registration/Certificate of Incorporation
- Copy of the MEMARTs
- Physical, postal and email addresses plus names of key contacts and phone numbers
- Copy of valid Tax Clearance Certificate
- Copy of VAT certificate
- Account Details: account name, account bank, account branch and account number
- List of Directors
- IDs of the Directors
- References of organisations where such a service has been rendered

SUBMISSION DETAILS:

Submit your proposals to procurementhelpdeskmalawi@standardbank.co.mw with the heading Proposal for Waste Management System not later than 14th March 2025